



BOARD OF DIRECTORS MEETING MINUTES

May 7, 2018 at 7:00-9:00 pm

WELCOME AND CALL TO ORDER

RaeAnne Rose called the meeting to order at 7:10 pm.

ATTENDANCE

Voting: RaeAnne Rose, Rhonda Vanderfluit, Sonja Dickinson, Elise Cantner

Staff: Jennifer Keith

Absent: Carol Stewart, Lisa Balcombe, Susan Kemper, Tanya Magee

Guests:

OPENING BUSINESS

1. Welcome & Approval of Agenda

MOTION: (Dickinson/Cantner) to approve the Agenda as circulated.

Carried

2. Declaration of Potential Conflict of Interest

No conflicts of interest were declared.

3. Minutes from April 9, 2018 – Review & Acceptance

MOTION: (Cantner/Dickinson) to approve the Minutes as circulated.

Carried

4. Action Items reviewed and updated.

5. Reports

The following reports were submitted and are attached:

- a. President Report

ACTION: Rose to ask Synchro Canada for rationale behind changing the corporate identify to Canada Artistic Swimming and not Canada Artistic Swimming Association to retain the CASA acronym.

ACTION: Keith to look into the purchase of two-way headsets for Board members and staff who attend meetings remotely.

- b. Executive Director Report
- c. High Performance Director Report
- d. Sport Development Director Report
- e. Financial Report
- f. Espoir/World Series Update

ACTION: Board members were encouraged to help recruit deck and event volunteers to support Espoir and the World Series, as well as Team Liaisons for each international team.

MOTION: (Vanderfluit/Dickinson) to approve the Reports as circulated.

Carried

BUSINESS CARRIED FORWARD

6. Resolution: Bylaws Transition Application

MOTION: (Vanderfluit/Rose) to approve the Resolution, attached, as presented. **Carried**

7. **RFD 2018-51 – Coach Certification Policy**

No action to date. An approved policy must be presented at the June Coaches Meeting or implementation will be delayed for a full season.

ACTION: Governance Committee to meet June 11.

8. **RFD 2018-52 – Provincial Championship Pathway**

MOTION: (Vanderfluit/Cantner) to replace regional championships with a provincial qualifying event in Synchro BC's competition structure. **Carried**

ACTION: Present changes at June Coaches Meeting and gather feedback on how best to award ribbons and medals in the future.

IN-CAMERA

9. Human Resources Update

Rose provided an update on Human Resource matters.

The meeting was adjourned at 9:08 pm.

FUTURE BOARD OF DIRECTORS MEETING DATES

June 11, 2018 – Exec Committee	7:00 PM – 9:00 PM	Synchro BC Office / GoTo Meeting
July 8, 2018	8:30 AM – 5:00 PM	Synchro BC office
September 10, 2018	7:00 PM – 9:30 PM	Synchro BC Office / GoTo Meeting
October 12-14, 2018	Summit	Fortius Sport & Health
TBD	AGM	TBD

**TEXT OF RESOLUTIONS TO BE CONSIDERED
BY THE DIRECTORS OF**

**BRITISH COLUMBIA AMATEUR SYNCHRONIZED
SWIMMING ASSOCIATION**

“BACKGROUND

- A. Pursuant to the *Societies Act* (British Columbia) (the “**New Act**”), which came into force on November 28, 2016, every BC society is required to electronically file a transition application (“**Transition Application**”) with the British Columbia Registrar of Companies (the “**Registrar**”), which Transition Application must contain in part the consolidated constitution and bylaws for the society, amended as required and otherwise as permitted under the New Act
- B. The members of the British Columbia Amateur Synchronized Swimming Association (the “**Society**”) have approved, by special resolution, the deletion of the current bylaws of the Society and their replacement with new bylaws for the Society, to be filed as part of the Transition Application and to take effect as of the date of such filing.
- C. The Directors wish to approve the Transition Application and to authorize its filing.

RESOLVED THAT:

Transition Application

1. The Society proceed with its transition under the New Act.
2. The Transition Application be completed as required by the New Act and that such Transition Application include:
 - (a) the Society’s Constitution attached to the Notice of Meeting issued for this meeting which, as required under the New Act, consists of only the Society’s name and purposes; and
 - (b) the Bylaws attached to the Notice of Meeting issued for this meeting, which are in the form approved by the members of the Society by special resolution.

Execution of Documents

3. Any director or officer of the Society is authorized and directed for and on behalf and in the name of the Society to execute, deliver and file, as the case may be, the Transition Application and any supporting documentation required for the purpose of giving effect to these resolutions.

Agent for Filing

4. The Society appoints DLA Piper (Canada) LLP and Davis Corporate Solutions Inc. to act as its agents, and authorizes either of them or any one or more of their employees, to electronically file the Transition Application and any supporting documents required to be filed with the Registrar of Companies pursuant to the New Act.”