



BOARD OF DIRECTORS MEETING MINUTES

April 9, 2018 at 7:00-9:30 pm

WELCOME AND CALL TO ORDER

RaeAnne Rose called the meeting to order at 7:01 pm.

ATTENDANCE

Voting: RaeAnne Rose, Rhonda Vanderfluit, Sonja Dickinson, Lisa Balcombe, Susan Kemper
Staff: Jennifer Keith
Absent: Carol Stewart, Elise Cantner, Tanya Magee
Guests:

OPENING BUSINESS

1. Approval of Agenda & Welcome
MOTION: (Vanderfluit/Dickinson) to approve the Agenda as circulated. Carried
2. Declaration of Potential Conflict of Interest
 - Contracted staff will be excused from the meeting prior to the In-Camera session.
 - Vanderfluit declared affiliation but no voting conflict with Item 8 – RFD 2018-49
 - Kemper declared conflict with Item 8 – RFD 2018-49; she will participate in the discussion but will not vote.
3. Minutes from March 5, 2018 – Review & Acceptance
MOTION: (Balcombe/Vanderfluit) to approve the Minutes as amended. Carried
4. Action Items reviewed and updated.
5. Reports
The following reports were submitted and are attached:
 - a. President Report
ACTION: Keith to follow up with the water polo clubs to determine the next steps.
ACTION: Keith to collect feedback from the Board on members who could potentially contribute to the facilitation.
 - b. Executive Director Report
 - c. High Performance Director Report
ACTION: Kemper to share the Enhanced Excellence Review letter with the Board.
ACTION: Kemper to work with the TID coaches to ensure the summer calendar is accurate.
 - d. Sport Development Director Report
 - e. Financial Report
ACTION: Keith to inquire if out-of-province clubs attending Jean Peters can bring judges
 - f. Espoir/World Series Update

MOTION: (Balcombe/Dickinson) to accept the Reports as circulated. Carried

MOTION: (Kemper/Balcombe) To defer the viaSport revenue contributions for April, May and June 2018 to the 2018-19 fiscal year. Carried

BUSINESS CARRIED FORWARD

6. Respect in Sport

Rose updated the Board about Synchro Canada's challenge to all PSO Boards to achieve complete Respect in Sport certification by the Canadian Open.

NEW BUSINESS

7. CANSwim Synchro Update

Kemper updated the Board on the CANSwim Synchro (CSS) program and the Leadership Team's initial strategy for provincial delivery.

The CSS Instructor designation will replace the Synchro Instructor (SI) designation. Synchro Canada will pay the travel associated with training of one CSS Learning Facilitator in Toronto in May. Susan Kemper has been identified as the appropriate candidate for this training as participants must be existing Learning Facilitators.

For the 2018-19 season, the Leadership Team proposes the delivery of one CSS Instructor clinic in each region to allow clubs interested in implementing the program to do so. Clubs must have a certified CSS Instructor and Evaluator before they are eligible for a CSS license and access to the CSS materials.

In preparation for year 2, additional CSS Learning Facilitators will be trained to create more regional opportunities to train CSS Instructors.

The Star Program is expected to be re-activated and to become mandatory.

The Leadership Team will present the program to the Club Head Coaches during the Year-End Coaches Meeting to gauge the level of interest from clubs. It was noted that the CSS program has potential to promote synchro in communities that currently don't have synchro programs/clubs.

8. RFD 2018-49 – Canada Winter Games Age Dispensation

MOTION: (Rose/Balcombe) To uphold Section 3 – Classification of the Canada Winter Games Technical Package as the parameters for the age eligibility of BC athletes for the 2019 Canada Winter Games. Carried 3 in favour; 1 opposed; 1 abstention

Kemper abstained from the vote.

9. RFD 2018-50 – 2019-2020 Provincial Competition Schedule

MOTION: (Rose/Dickinson) To approve the proposed 2018-19 Provincial Competition calendar as presented. Carried

ACTION: Keith to adjust the calendar to move the Masters’ Regional Championships to the National Regional Championships event.

ACTION: Leadership Team to present the proposed provincial event rotation schedule to the club during the Year-End Coaches Meeting.

10. RFD 2018-51 – Coach Certification Policy

Tabled until May meeting pending review by the Governance Committee.

Keith and Kemper left the meeting at 9:57 pm.

IN-CAMERA

11. Human Resources Update

Rose provided an update on Human Resource matters.

The meeting was adjourned at 10:10 pm.

FUTURE BOARD OF DIRECTORS MEETING DATES

May 7, 2018	7:00 – 9:30 PM	Synchro BC Office / GoTo Meeting
June 2018		Synchro BC Office / GoTo Meeting
July 8, 2018	8:30 AM – 5:00 PM	TBD
September 10, 2018	7:00 – 9:30 PM	Synchro BC Office / GoTo Meeting
October 12-14, 2018	Summit	Fortius Sport & Health
TBD	AGM	TBD