



BOARD OF DIRECTORS MEETING MINUTES

July 22, 2017 at 4:15-5:00 pm

WELCOME AND CALL TO ORDER

RaeAnne Rose called the meeting to order at 4:13 pm.

ATTENDANCE

Voting: RaeAnne Rose, Susan Kemper, Rhonda Vanderfluit, Sonja Dickinson, Anne-Marie North
Staff: Jennifer Keith
Absent: Carol Stewart, Jennifer Kryworuchko, Elise Cantner, Tanya Magee
Guest:

OPENING BUSINESS

1. Approval of Agenda
MOTION: (North/Dickinson) to approve the Agenda as amended. Carried
2. Minutes from June 27, 2017 – Review & Acceptance
MOTION: (Dickinson/Kemper) to approve the Minutes as circulated Carried

NEW BUSINESS

3. Request for Decisions
 - a. RFD 2017-14 – Finance Policy Amendments
MOTION: (Vanderfluit/Dickinson) To approve the proposed amendments to the Synchro BC Finance Policy. Carried
 - b. RFD 2017-15 – Limited Competitive Registration Fee
MOTION: (Vanderfluit/North) To approve the creation of a Limited Competition registration category at a rate of \$16.00 for the 2017-2018 season and \$21.00 for the 2018-2019 season and beyond to be applied to recreational athletes who participate in the Mabel Moran meet. Carried

ACTION: Keith to update the registration package
 - c. RFD 2017-16 –Membership Policy Amendments as amended
MOTION: (Kemper/Vanderfluit) To approve the proposed amendments to the Membership and Registration Policy to reflect the policies and procedures that are followed by Synchro BC as amended.

ACTION: Keith to update 3.2.3.1 Registration deadline must be at least one day prior to AGM. Carried
 - d. RFD 2017-17 – Synchro BC Regional Fun Meet Hosting Grant
MOTION: (Dickinson/North) To approve the Regional Fun Meet Hosting Grant Program as presented. Carried

- e. RFD 2017-18 – New Competition Categories: Mixed Ability Duet and Mixed Ability Team
MOTION: (Vanderfluit/Dickinson) To create two new competition categories in BC to include athletes of all abilities – Mixed Ability Duet and Mixed Ability Team – *for competitions with AWD* events within the following criteria:

Athletes participating in the Mixed Ability Duet and/or Mixed Ability Team events:

- will compete in their respective age- and level-appropriate figure events,
- come together to swim a duet or team event in a Mixed Ability age category based on the average age of the athletes, provided at least one member of the team is a registered AWD athlete, and
- are also eligible to compete in events within their actual age category or other categories within the limitations of CASSA or provincial rules and regulations.

Carried

- f. RFD 2017-19 – Request to Defer Funds

The Synchro BC fiscal year-end does not align with the viaSport funding cycle. As such, in April each year, Synchro BC receives funds that are earmarked for programs delivered during the next fiscal period and synchro season.

MOTION: (North/Vanderfluit) To defer viaSport payment from April to next fiscal.

Carried

4. **MOTION:** (Vanderfluit/North) To accept the vision of the High-Performance plan with the provision that Year 1 of the plan is distributed to the Board for review and discussion at the September Board meeting.

Carried

ACTION: Kemper to distribute the 2017-2018 1-Year High Performance plan to the Board for review and discussion at the next meeting.

ACTION: Magee and Keith to bring the Sport Development and Operations plans to the next meeting for review/approval

5. **Approval of proposed changes to the Strategic Plan - Tabled**

It was agreed that Keith will incorporate the changes discussed during the planning meeting and present the revised Strategic Plan at the next Board meeting.

ACTION: Keith to update the Strategic Plan for presentation at the next meeting.

6. **Approval of 2017-2018 Annual Budget**

MOTION: (Dickinson/Vanderfluit) To approve the 2017-2018 budget as presented.

Carried

7. **Technical Package Review**

Kemper presented the proposed revisions to the Technical Package for 2017-2018 which is incomplete awaiting the new FINA figures.

The meeting was adjourned at 5:15 pm.

FUTURE BOARD OF DIRECTORS MEETING DATES

- August – no meeting
- September 25, 2017 (Monday) In Person/GoToMeeting 7-9pm Synchro BC